

Dear Parents/Carers,

A Level Results' Day 2023

This is a reminder that we are looking forward to welcoming students into school to collect their exam results tomorrow. Results can be collected between 8.30am and 10am. If students have GCSE results to collect, these will be available on Thursday 24 August 8.30am -10.00am. There is extensive work taking place on the school site over the summer holidays so most of the school buildings will not be accessible. Students should collect their results from the Sixth Form Study area. They should enter the Sixth Form building via the rear staircase on the side of the Windmill. Access to the site will be via the gate behind the Sixth Form building.

Students will need to **ensure they have photo identification with them**, which can be their lanyard. If they would like someone else to collect their results then they will need to email the Exams Office (exams@tolworthgirlsschool.co.uk) from their school email account authorising this. The person collecting the results will need to have photo identification with them. If results are not collected then they will be emailed to school email accounts. We are unable to send results to alternative email addresses so students should ensure that they can access their school email and have the correct log in information beforehand.

Guidance will be available on Results' Day if students are unsure of their next steps. Queries can also be raised re our online form <https://forms.office.com/r/tXTgBQCSPi>

If at this point, you have any further questions then please do get in touch.

Best wishes

Ms Ramsden

Deputy Headteacher