

# Tolworth Girls' School & Sixth Form

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21 November 2022

Dear Parent/Carer

## Year 7 Parent/Student Virtual Consultation Evening - Tuesday 6 December 2022

We are writing to invite you to the Year 7 Parent/Student Consultation Evening on Tuesday 6 December 2022 from 3.30pm until 6.15pm. During this evening, you will have the opportunity to meet virtually with a selection of your daughter's subject teachers to discuss her work, attitude and progress.

As this is a subject specific consultation, Form Tutors and Head of Year will not be available for meetings on this evening's schedule. If you have a pastoral concern, please contact the school in the usual way and we will be happy to arrange a separate meeting.

The school uses an online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from Wednesday 30 November 2022 at 12.00 midday and will close at 12.00 midday on Tuesday 6 December 2022. Please see the attached 'Year 7 Parents Guide'.

Please visit <https://tolworthgirls.parenteveningsystem.co.uk> and log in with the details below to book your 8 appointments. You will also need to use this link on the day of the event to access your appointments, therefore please retain this letter.

Student's First Name:

Student's Surname:

Date of Birth:

We encourage your daughter to attend this evening with you and to join in discussions.

Mrs R Munro, SENCO and Mrs D Taylor, Attendance Officer will be available for appointments should you have any specific queries regarding your daughter's learning needs or her attendance. Please do not make appointments with these members of staff using the automated function as they do not teach your daughter and will not have specific feedback for you.

We very much look forward to seeing you on Tuesday 6 December 2022. In the interim, please do not hesitate to contact us at the school should you need further information.

Yours faithfully

Mr S Garnham  
Head of Year 7

