



## ADMISSION APPEALS TIMETABLE

### APPEALS FOR SEPTEMBER 2022 RESULTING FROM YEAR OF ENTRY OR TRANSFER APPLICATIONS:

*Please note that some of these deadlines and the process for hearing appeals may change depending on the national situation as a result of Covid-19. You will be informed on a case by case basis.*

### Appeals Timetable for Entry to Year 7 in September 2022

#### 1 March 2022: National Offer Day

If a parent wishes to appeal against the decision not to offer their child a place at Tolworth Girls' School, they should contact the School to request an appeal form.

#### 29 March 2022: Deadline for appeals to be lodged

All forms must be returned to the Surrey County Council Appeals Service, who organise the appeals for Tolworth Girls' School, lodging an appeal by this date.

Appeals will not start being heard until after the closing date has passed.

Appeals lodged after this date will be heard within 40 school days of the appeal deadline or 30 school days of being lodged, whichever is the later date.

Appellants will be sent notification of their appeal hearing at least 10 clear school days in advance of the hearing. Appellants will be sent a copy of the school's case 7 clear working days in advance of the hearing.

Appellants must ensure that any further evidence not included with their initial appeal, is received by 5.00 pm on the day preceding three clear working days prior to the hearing date. Any additional evidence or information received after this date might not be considered at the appeal hearing.

#### 16 June 2022: All appeals will have been heard by this date

### In year or immediate entry appeals

Appeals resulting from in year admission applications will be heard within 30 school days of the appeal being lodged.



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