

## **Tolworth Girls' School and Sixth Form: Provider Access Policy**

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Pupil entitlement**

All pupils in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships - through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

### **Management of provider access requests**

#### **Procedure**

A provider wishing to request access should contact: *Mr Matthew Perry Senior Assistant Headteacher*  
Telephone: 020 8397 3854 Email: [Matt.Perry@tolworthgirlsschool.co.uk](mailto:Matt.Perry@tolworthgirlsschool.co.uk)

#### **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	<u>Autumn Term</u>	<u>Spring Term</u>	<u>Summer Term</u>
YEAR 7	Life Skills - assembly and tutor group opportunities	Life Skills - assembly and tutor group opportunities	Life Skills - assembly and tutor group opportunities
Year 8	Life Skills - assembly and tutor group opportunities	Life Skills - assembly and tutor group opportunities	Life Skills - assembly and tutor group opportunities
Year 9	Life Skills - assembly and tutor group opportunities	KS4 options event	Life Skills - assembly and tutor group opportunities
Year 10	Life Skills - assembly and tutor group opportunities	Life Skills - assembly and tutor group opportunities	Life skills - assembly and tutor group opportunities
Year 11	Life Skills - assembly on opportunities at 16 Post-16 evening Post-16 taster sessions	Post-16 taster sessions	
Year 12	Life Skills - work experience preparation sessions	Post-18 assembly - apprenticeships	Small group sessions: future education, training and employment options
Year 13	Workshops - HE and higher apprenticeship applications		

Please speak to our Careers Leader to identify the most suitable opportunity for you.

### Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature to be available in the careers room or careers section of the main school library. The careers room and library are available to all students at lunch and break times.

**Approval and review**

Approved by Governors at Curriculum and Standards Committee 2019

Reviewed Annually