

Tolworth Girls' School & Sixth Form

Tel: 020 8397 3854

Fax: 020 8974 2600

Tala Close, Surbiton, Surrey KT6 7EY

Headteacher: Siobhán Lowe

BSc (Hons), AD Dip (Education), NPQH

ContactTheSchool@tolworthgirlsschool.co.uk

www.tolworthgirlsschool.co.uk



9 February 2022

Dear Parent/Carer

Purchasing Meals - No Overspend Allowed

Following on from an increase in the meal debts, after the February half term there will be a strict cap on overspend allowed on your child's ParentPay account.

Previously there was some leniency as there are times where parents just forgot to top up, however, we have seen an increase in the debts and some chasers from finance have not resulted in a payment settlement, so we have no choice but to implement this change.

If your child does not have a credit balance on their ParentPay account they will be challenged at the tills and could be refused the purchase. Please do make sure you top up the account and check it regularly.

A reminder that if your child has free school meals that they can only obtain their allowance in one purchase. If they do wish to return for additional items on a separate occasion then there must be a credit balance topped up on their account.

If you have any questions about this, please do contact finance@tolworthgirlsschool.co.uk.

Yours faithfully

Mrs C Germani
Finance Manager

