



# Tolworth Girls' School & Sixth Form

Tala Close, Surbiton, Surrey KT6 7EY

Headteacher: Jolande Botha-Smith

BA, MA, NPQH

Tel: 020 8397 3854

Fax: 020 8974 2600

ContactTheSchool@tolworthgirlsschool.co.uk

www.tolworthgirlsschool.co.uk

24 August 2023

Dear Parent/Carer

## Start of Term Arrangements and Key Information

I hope you and your family had a lovely summer and feel refreshed and ready for the new academic year.

We would like to congratulate our Year 11 and Year 13 students on their results. We are very proud of their achievements, particularly in light of the very tough two years they have had. They have met these challenges with positivity, grit and determination and it was heart-warming to see so many happy faces on the two results days. We are delighted that so many of our Year 11 cohort have decided to stay on in the Sixth Form where we are able to continue to support them in achieving their best. We would like to wish all students the very best of luck for the future, wherever their paths may take them.

I am very excited to welcome our students back in September and we are ready and prepared to support them in every way that we can.

I would like to take this opportunity to remind you of the arrangements for the start of term and some key information to ensure your start to this academic year is a positive one:

- Monday 4 September: INSET for all staff and Year 12 enrolment
- Tuesday 5 September: INSET for all staff
- Wednesday 6 September: Years 7, 12 and 13 in school (see individual times below)
- Thursday 7 September: All students to return to school (see individual times below)

### WEEK A: Monday 4 September 2023

Activity	Time	
Year 12 enrolment	11.00am-12.00pm	A - G
	12.00pm-1.00pm	H - P
	1.30pm-2.30pm	Q - Z
Year 13 resit exams	9.00am-12.00pm	Session 1
	1.00pm-3.00pm	Session 2

### WEEK A: Wednesday 6 September 2023 - YEARS 7, 12 & 13 RETURN TO SCHOOL

Time	Activity
9.00am-3.10pm	New Year 7 in school
9.00am-12.00pm	Year 12 team building
9.00am-12.00pm	Year 13 enrolment

### WEEK A: Thursday 7 September 2023 - ALL STUDENTS RETURN TO SCHOOL

Time	Activity
8.25am-3.10pm	Years 7 and 8
9.30am-3.10pm	Years 9,10,11,12 & 13



## Attendance & Punctuality

As we start the new academic year, we would like to remind you of the direct link between excellent attendance and high academic achievement. Our expectation is that students are in school and on time every day. This means arriving at school no later than 8.25am. Any student arriving after 8.25am will be issued with a same day, 30 minute detention. We ask for your support in ensuring your daughter leaves for school with enough time to navigate any potential traffic delays or public transport issues.

## Uniform and Standards

At Tolworth Girls' School & Sixth Form we are proud of our school community and have high expectations for student uniform and conduct. We believe that this is one aspect of creating a culture of high expectations and high achievement. **All students are expected to be in full Tolworth Girls' School uniform every day.** If a student arrives at the school in the incorrect uniform, we will support students in the following ways to meet our expectations:

- offer items to borrow (if available)
- ask them to go home and change (in agreement with parents/carers)
- ask them to work in isolation until the correct uniform is delivered to the school by parents/carers

Repeated incidents of incorrect uniform will result in a detention, as per our school policy. I would like to draw your attention to some specific aspects of our uniform expectations below:

- Hair - this may not be dyed a colour which is not a natural colour. This also applies to any extensions
- Jewellery - the only permitted jewellery is a pair of studs. Facial and body piercings are not permitted. Students should not wear rings, bracelets or necklaces
- Uniform - hoodies are not part of uniform and should not be worn. All students should wear their school blazer when travelling around the school site. Blazers must not be carried
- School shoes - these should be black leather school shoes. Students are not permitted to wear trainers, canvas shoes or boots
- Mobile phones and technology - a reminder that we operate a "not seen or heard" policy regarding mobile phones and other items of technology, including headphones. This includes break or lunchtime. Any phone seen or heard will be confiscated and the appropriate sanction will be issued

Thank you for taking the time to read this start of term update. If you have any concerns or queries, please do get in touch via email at [contacttheschool@tolworthgirlsschool.co.uk](mailto:contacttheschool@tolworthgirlsschool.co.uk).

I hope you will enjoy the remainder of your summer holidays.

Yours faithfully



Jolande Botha-Smith  
Headteacher

